

**MINUTES OF THE SPECIAL CALLED PLANNING MEETING
OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS
HELD ON THE 14TH DAY OF JULY, 2014.**

On the 14TH day of July 2014, the City Council of the City of Lufkin, Texas convened in a Special Called Meeting in Room 202 of City Hall with the following members, thereof to wit:

Bob F. Brown
Lynn Torres
Victor Travis
Robert Shankle
Don Langston
Rocky Thigpen
Sarah Murray
Paul L. Parker
Keith Wright
Bruce Green
Kara Atwood

Mayor
Mayor Pro-Tem
Councilmember, Ward No. 1
Councilmember, Ward No. 2
Councilmember, Ward No. 4
Councilmember, Ward No. 5
Councilmember, Ward No. 6
City Manager
Deputy City Manager
City Attorney
City Secretary

being present when the following business was transacted.

1. The meeting was opened with prayer by Deputy City Manager Keith Wright.
2. Mayor Bob Brown welcomed visitors present.
3. **GOVERNANCE REPORT AND CITY MANAGER JOB PROFILE – APPROVED**

Mayor Brown stated Item No. 3 was to consider approval of the Governance Report and City Manager Job Profile that was compiled by Ron Cox, Cox Consulting, Inc. Mayor Brown then turned the meeting over to Mr. Cox. Mr. Cox presented a power point and reviewed the report that was compiled from information during the Planning Retreat held on June 23, 2014. Councilmember Don Langston asked that clarification be made to the areas regarding City Council's contact with City Staff. There were no other major changes requested by City Council to the report; only minor wording and typo corrections. Mr. Cox also reviewed the City Manager Profile with the Council.

Councilmember Don Langston moved to approve the Governance Report with the noted corrections. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.


4. **EXECUTIVE SESSION:** In accordance with the Texas Government Code Section 551.071 (2) Consultation with City Attorney on any Regular Session Agenda item requiring confidential, attorney/client advices necessitated by the deliberation or discussion of said items (as needed), and personnel may be discussed.

Mayor Brown convened Executive Session at 2:50 p.m.

Mayor Brown recessed Executive Session at 3:20 p.m.

5. There being no further business for consideration, the meeting adjourned at 3:20 p.m.

SEAL



Bob F. Brown, Mayor



Kara Atwood, City Secretary